

## UNITED STATES ARMY STUDENT DETACHMENT VICTORY SUPPORT BATTALION 3330 MACGRUDER AVENUE FORT JACKSON, SC 29207

ATZJ-VSB-SD 26 OCT 06

## MEMORANDUM FOR SEE DISTRIBUTION

SUBJECT: Policy Letter #2 - Equal Opportunity (EO)

## 1. References:

- a. AR. 690-12, Equal Employment Opportunity and Affirmative Action
- b. AR 690-600, Equal Employment Opportunity Discrimination Complaints
- c. AR 600-2.0, Army Command Policy
- 2. The idea of human equality is fundamental to the existence of our democracy. The Army thrives on the diversity of its people.
- 3. USASD is fully committed to supporting the EO program and its goals. Every Soldier and civilian employee will be treated fairly, with dignity and respect. Within the EO arena, it is the responsibility of leaders and subordinates to promote equality and to eliminate preferential treatment. To achieve a work force representative of this nation's diversity, leaders must ensure that equality and treatment are appropriate, fair, and based upon merit.
- 4. This policy is simple; no one will be subjected to discrimination, unfair treatment, or harassment of any nature. As the Commander, I insist on nothing less than equitable treatment based solely on merit, fitness, and capability without regard to race, color, religion, sex, gender, ethnicity or national origin. Corrective action will be taken in the case of any violation of this policy.
- 5. EO serves as the cornerstone of military management programs. The concept of EO is inherent too good personnel management practices and must be an integral part of day-to-day Soldier/employee relations. This responsibility is extended to every leader, manager, supervisor, military and civilian employee throughout the USASD student population and within all permanent party. Individuals in this command that feel they have been discriminated against may bring it to the attention of their chain of command, the Equal Opportunity Staff, the 1SG or myself.

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6. Maintaining an atmosphere of trust and equality opportunity are essential components to the teamwork necessary to accomplish USASD's worldwide mission. USASD permanent party are required to attend annual EO training.

CPT. SC

Commanding